

**European and International Private Banking
(M2 EIPB)**

Course: **Recruitment simulation**
Hours: 20
ECTS Credits: 2

DESCRIPTION AND LEARNING OBJECTIVES OF THE COURSE

This course is about mastering oral presentation skills in the course of an interview as well as being able to customize a resume based on a specific job offer.

This course is also about being aware of the simulation exercises that are becoming standard practice during the recruitment process. Nowadays, they help companies evaluate the candidates' behavioral skills.

The following points will be covered:

🎬 Oral Presentation skills

1. Transactional Analysis, and Neuro-linguistic programming.
2. Verbal, Non-verbal and paraverbal communication skills

🎬 Going through the recruitment process

1. Competency based interview
2. Presentation exercise

🎬 Applying for a position

1. How to customize your Resume
2. Cover letter
3. Application form

🎬 All about recruitment simulation exercises

1. Group exercises
2. In-basket tests
3. Role plays
4. Serious games

BIBLIOGRAPHY - Recommended

DUARTE N., 2012, *HBR Guide To Persuasive Presentations*, Harvard Business Review Press, 256p. ISBN-13: 978-1422187104