

Recruitment Simulation

Titre du Cours :	Recruitment Simulation
<i>Course Title:</i>	
Heures :	20
<i>Lecture hours:</i>	
ECTS Credits:	2

➤ **PRÉ-REQUIS / PREREQUISITES**

- An Updated CV
- A Motivation Letter
- A LinkedIn profile

➤ **COMPÉTENCES ACQUISES À LA FIN DU COURS / LEARNING OBJECTIVES**

Be prepared to get a stage/job!

➤ **CONTENU DU COURS / COURSE OVERVIEW**

This course is aim to prepare the students on general issues regarding recruitment.

Students will learn how to formalize their career plan, improve their CV, motivation letter and LinkedIn profile. They will get access to good interviews technics and they should feel more confident with the overall recruitment process, how to better use their individual talents. They will have some theoretical background on best practices in recruitment and will practice through simulation interviews and cases studies.

➤ **LISTE DES SUJETS OU RESUMÉ DES SÉANCES / LIST OF TOPICS PER SESSION OR SUMMARY OF THE COURSE**

- Description of recruitment process
- How to formalise their answers about their career plan and set clear and long term goals with the objective to make their dream job a reality.
- The art of networking keys and etiquettes.
- The keys for an efficient CV and cover letter
- How to create professional profiles on LinkedIn
- Be prepared for interviews, adjust posture and speech
- Be aware of each one individual talents and how to best capitalize on them

➤ **METHODE D'EVALUATION (CONTROLE CONTINU) / ASSESSMENT AND GRADING**

This course in 2 ECTS worth, students will be evaluated through:

- **Présence et participation / Attendance and participation: 50%**
- **Épreuve ou présentation orale / Oral presentation : 50 %**

➤ **REFERENCES BIBLIOGRAPHIQUES / BIBLIOGRAPHY**

No reference required.